



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT COMMERCE COLLEGE, NARODA**

GOVERNMENT COMMERCE COLLEGE , BEHIND JANSEVA KENDRA , NR  
MANOHARVILLA CROSS ROAD , NIKOL-NARODA  
ROAD,NARODA,AHEMADABAD

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The University has been recognized by the UGC under Sections 2(F) and 12(B) of the UGC Act. Established in 2010 to address the demand for a government educational institution in the industrial area of Naroda. It fosters a spirit of academic excellence, social responsibility, and character formation, preparing them to become the next generation of citizens for a prosperous India. Government Commerce College strives to cultivate an environment where students become responsible citizens, embodying integrity, tolerance, and honesty. The Institute is dedicated to providing outcome-based, industry-focused education and fostering an inclusive atmosphere that meets the diverse needs of students, faculty, and staff. Our teaching approach extends "Beyond Academics," emphasizing not just instruction and results, but the effective delivery of value-based, student-centric education enriched with experiential learning. As a higher learning institution, we are acutely aware of our obligations to our stakeholders—including students, parents, the industry, policymakers, and the broader social community within which we operate.

We have a team of dynamic, skillful, and resourceful faculty who deepen their understanding of their respective fields through research. The faculty at Government Commerce College makes classrooms a unique space where learning is both intense and interactive, providing a highly rewarding experience for students. This experience transcends the mere imparting of skills, tools, or knowledge, laying the foundation for lifelong leadership acumen in a challenging and rapidly changing world. The Institute promotes participation in co-curricular and extracurricular activities for the overall personality development of students. Teachers provide counselling on academic and career-related developments. Our College boasts a strong alumni network with a registered alumni association, and the achievements of our alumni in diverse organizations and leadership positions attest to our commitment to the pursuit of knowledge.

The institute has evolved as a unique center by providing equal opportunities for growth and development to students coming from different sections of society. The institute continuously strives to handover baton of values and ethics to the future citizens of the nation. In order to achieve this, we have incorporated and stretched the horizons of academic ambience and facilities that house Digital English Language Lab, Wi-Fi enabled campus, Smart TV installed in the BISAG room. The rainbow of activities and initiatives including NSS, Sports, RUSA, Coding classes, Finishing school ensure holistic development of students. In order to develop and increase social sensitivity and societal mindfulness every year the Institute arranges for a visit to different villages in nearby vicinity and spreads awareness regarding Tree Plantation awareness by undertaking "Go Green to make Globe Clean Initiative, Rally on Water conservation, lecture on Cow based farming, performance of a skit on Beti Bachao Beti Padhao Scheme and several other initiatives.

### **Vision**

Our vision is to make the college as a center of excellence in teaching and learning.

To provide education that generates good citizens and impart quality education of commerce.

### **Mission**

Our mission is to inculcate moral and ethical values in students.

To provide good academic atmosphere and enhance students abilities.

To achieve and sustain balanced development of society.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Excellence in Education**

The institution provides affordable education and no donation or capitation fee charged. The institution offers various scholarships for the students to pursue higher education. There is Proactive and Visionary administration by Commissionerate of Higher Education. The institution has good academic pass percentage record.

#### **Teaching, Learning and Evaluation:**

The College has experienced teaching faculty. They are part of admission, external academic committees, constantly engaged academic and curriculum framework. Regular FDPs are organized. ICT is used in classrooms to aid teaching-learning. The faculty use innovative methods for student assessment.

#### **Academic Culture**

GCC Naroda has inculcated strong community service through NSS, Innovation Club, CWDC etc. The institution also has Training and Placement Cell that collaborates with various corporate and conducts Student Skill Development Programs. The institution has signed MoUs and Collaborations with reputed companies and agencies.

#### **ICT enables Infrastructure**

MS teams helps sharing of knowledge among staff and students to make learning more effective and easier. Learning contents such as notes, power point presentations, video clipping, assignments etc., is made available to the students to keep them updated. 24/7 Wi-Fi connectivity is available for students and staff members.

#### **Research, Consultancy and Extension**

The College has an established SSIP Cell and Innovation Club. It facilitates the brain storming of graduate students and under graduate students. Funding for research projects comes from the government. Extension and outreach activities are an integral part of education.

#### **Infrastructure and Learning Resources:**

Infrastructural facilities for academic, extra-curricular and sports activities are provided and a centralized

system of managing it ensures optimal utilization of the facilities. Adequate facility is also provided for outdoor and indoor sports. The campus is eco-friendly and friendly to the physically-challenged as well.

### **Student support and progression:**

The institution has an effective student support system, The progress of students is regularly tracked and their participation in curricular, co-curricular and extra-curricular activities are encouraged. Guest lectures, seminars, workshops and competitions provide additional space for learning. The alumni association also acts as a strong support system for the students.

### **Institutional Weakness**

- The College, being affiliated to the Gujarat University, is obliged to follow the curriculum as designed by the University.
- As an affiliated college, admission process is centralized at Gujarat University. Hence GCC Naroda has no control over admissions.
- Strengthening Alumni Contributions Collaborative Research, Patent Filing, Funded project.
- There is a limited research by faculty members due to a rigorous academic calendar.
- There is inadequate incentive for research work which includes paper publications and project work
- The industry-academia connect could be further strengthened.
- There is a dearth of staff/students exchange programmes with institutions of national and international repute.
- This college has remained as a single discipline College since its inception.
- Space constraint - College is located in the densely populated region of Ahmedabad. Hence providing limited scope for expansion.
- There is limited networking among academic institutions of both national and international repute.
- GCC Naroda being Government College is dependent on the government for all its expenses.

### **Institutional Opportunity**

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## **Institutional Challenge**

### **Interdisciplinary courses**

The first challenge that institution faces is the limitation in providing interdisciplinary courses to students. As this is a single discipline college it is difficult to locate resources for inter-disciplinary papers within the confines of the institution.

### **Inadequate funding**

The second challenge is the inadequate funding for research projects. This puts the research initiative at a back foot as any good research requires adequate and timely funds.

### **Collaborative research**

The third challenge is in doing collaborative research with Industry and with other educational institutions. In the field of commerce and management the collaboration between industry and academia is not well established. Developing a trust between industry and academia with regard to research is a challenge.

### **Academic credit mobility**

The fourth challenge is that of academic credit mobility. There is no accepted credit transfer systems that can convert the credits earned in one institution to credits required in another institution. Lack of understanding and uniformity has created this challenge

### **Global developments**

The fifth challenge is keeping pace with global developments in academic research, pedagogical innovations, and fast-changing technology in higher education.

The institution encounters many barriers to mount. Yet endeavours in positive directions have fetched its dividends in the form of increased student strength, improvement in pass percentage and expansion of infrastructure.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The College is affiliated to Gujarat University and follows the curriculum and syllabi prescribed by the university. It offers One under-graduate programmes B Com (Accountancy) spread over six semesters each, and one post-graduate programme M Com (Accountancy) spread over four semesters, with Choice Based Credit System implemented in all the programmes. Gujarat University provides Academic Calendar at the beginning of each academic year and in accordance Advance planning of Academic activities are prepared and accomplished by the college.

A meeting of Department Heads is conducted by the Principal at the very first day of the beginning of each term to discuss the roadmap. Each faculty prepares the plan for the delivery of curriculum by further bifurcation of the units to be taught in to the number of lectures to be delivered.

In addition to conventional teaching methods, faculties use advance tools to supplement the effective delivery of curricular aspects such as group discussions, assign projects, class seminars, quiz sessions and use of ICT. Regular assignments of all subjects are taken semester wise.

The institute integrates issues pertinent to professional ethics, gender issues, human values, and environmental sustainability. Student Online/Offline student feedback on syllabus, teacher and alumni feedback was collected, analysed, and communicated to the university and board of studies.

To improve the delivery of curricular aspects by teachers, the institute supports the faculty members in various ways: by providing well-equipped library facility; by providing encouragement to attend various seminars, workshops, faculty development programs, refresher and orientation courses to update their knowledge strength.

### **Teaching-learning and Evaluation**

The college has 472 students in the year n2022-23 out of which 330 students are in B.Com & 142 students are in M.Com. The enrollment ratio is 100% . Reservation policy of Guj. Govt. is applicable and accordingly students are admitted from the reserved categories.

Student – teacher ratio is 1:162 in the year 2022-23. Sanction posts of regular teaching staff is 9 and 8 filled against Sanction post . The % of full time teacher is 89% and 88% teachers having a PH.D degree and all the staff are appointed by GOVT. of Gujarat.

For teaching the students students centric methods such as regular class , lectures by discussion method and also adopting modern technology of teaching learning. College has Wi-fi campus. The library is well equip. There are 2734 books, 235 reference books, 10 journals and have N-list subscriptions.

College has a digital class room , smart room and computer lab for teaching learning. The college is very much aware about the programme outcomes and course outcomes and these are also stated on college website.

The college is affiliated with Guj. Uni. Ahmedabad. The university provides well in advance schedule of the continuous internal evaluation. Internal evaluation is conducted through unit test, assignment , MCQ test well in advance before University examination to help students to prepare well for exam.

Internal exam time table is displayed on the college notice board and convey in the class room at least 15 days prior to the commencement of the examination. The invigilation duties are assigned to the faculties. All

necessary precautions are taken into consideration for copy free atmosphere. After completion of internal exam, mark sheet are displayed on the notice board.

### **Research, Innovations and Extension**

Government Commerce College , Naroda , Ahmedabad motivates innovations and research by teachers and students by providing an environment conducive to research, though there is no formal independent incubation or research centre.

The institution has created a healthy environment for research and innovation and facilitates teachers with all types of research facilities.

Two teachers are recognized Research Guides of the affiliating University and 8 students are enrolled under them. Teachers have carried out one Minor Research Projects of UGC successfully during the last five years. During the last five years, twenty Books/Chapters have been published research articles were published in national, international and peer-reviewed journals by faculties.

The College has active NSS unit, which act as liaison units in arranging various extension activities in collaboration with various local organizations like Indian Red Cross Society, etc to name a few. Blood donation camps, , visits to old age homes , environment preservation awareness programmes, social service activities, and many other programmes sensitize the students to various social, health, gender, environmental issues and ensure their holistic development, and groom the softer side of their personality. A huge number of students participate in such programmes.

The institute operates an innovation ecosystem that includes the Innovation Club and the SSIP Cell.

### **Infrastructure and Learning Resources**

The college has adequate infrastructure and learning resources in the campus for an effective process of teaching and learning. GCC Naroda has adequate facilities for teaching-learning which includes 8 classrooms, a computer lab with 25 computers, Staff room, Library, NSS Cell, CWDC Cell, Ladies room and Bisag room. Most of these are well ventilated and spacious. 2 rooms are equipped with projectors and appropriate audio-video facilities to facilitate use of latest technology and student-centric learning. The institution has a multi-purpose playground for Outdoor games with a Football Field, Volleyball Court, Kabaddi, Badminton, Kho-kho Field, 400m Running Track, a Long Jump Pit and Short-put Court. The institution also has indoor games facilities such as Table tennis, Carrom and Chess.

Library is partially automated with the ILMS-SOUL2.0 (software for University Libraries). It is designed and developed by INFLIBNET Centre, Gandhinagar. The software fulfils basic requirements of college library. Library has OPAC facilities for students and staff to search books through keywords such as Title, Author, Subject, Accession number etc. Library has a good collection of resources with all subjects offered by college, competitive exams and general reading to cultivate reading habit in clientele. There is a wealth of material with collection of 3051+ books 10 magazines & journal and 4 newspapers.

The entire campus is Wi-Fi enabled and under surveillance of CCTV cameras with round the clock security. Information is disseminated to staff and students through MS Team and the college website

The campus is solar powered, has rainwater harvesting pits, green plantation and is green audited.

For the effective maintenance of the campus, the college has an active support staff comprising of electricians, gardeners, janitors and security staff who work on a full-time basis within the campus. Servicing of all hardware equipment and upgradation of software is done regularly through AMCs This has helped the college to conduct all its academic and extracurricular activities without any hassle.

### **Student Support and Progression**

Government Commerce College Naroda is an institution with a history of about 14 years where students are considered to be the soul of the institution. The institution has regularly run finishing school, SCOPE, classes for communication and soft skills. The institute regularly organized Sports, Athletic, Cultural and Youth festival events. The institute celebrate yoga day every year. We have preserved the image of the institution through well being and the success of our students.

The institution has a transparent Mechanism of Timely Redressal of Students Grievances. For that college is provided one suggestion box for students and timely visit by authorities. The college has set-up Zero Tolerance Policy regarding sexual harassment and anti-ragging. For undertaking is made compulsory for all students of the college. College has internal complaint committee and sexual harassment cell. A student stays connected lifelong with the institution and wherever they go they shine and spread the glory of the college.

The Alumni Association of GCC,NARODA is active since long and it provides valuable suggestions for the betterment of the college. Students are the real mirror of the institution and the success of the alumni reflects the efforts Putin by the faculties of the college in shaping their career. Student representatives participate in various committees of the institution so that proper communication can be established between the staff and then students. They spread the awareness of the institution through word of mouth in the community.

The meeting of the alumni association is held on regular intervals. These meetings become a source of suggestions which helps to improve the planning and execution of the functioning in the college. Our alumni are a very important part of our college as they are part of different committee's right from our IQAC to Alumni association committee giving their valuable input. Every year our college is Node College. 10 colleges are coming to our college and their final year students give interview in different company. In 2019 our college got 'MOST ACTIVE COLLEGE' award from Department of Education.

### **Governance, Leadership and Management**

The Government Commerce College Naroda is affiliated to Gujarat University. To achieve academic Excellence, curricular and co-curricular activities performed by the various Committees. Apart from Teaching, Sports activities, Cultural activities, seminars,webinars, and conferences arranged to achieve the vision and mission of the College. Student's Representative Committee (SRC) formed and have significant contribution in college administration and planning. Our College also ensures 100% students ABC ID generation at the time of enrollment. The institute has various perspective plans like organized FDP/Conference, increased MOU, make conference hall, enhanced teachers skill etc. For smooth and efficient functioning of the college administration activities, The college has setup various policies/rules about admission, cancellation, examination, administration, purchase, waste management, ICT/Equipment maintenance, finance, library, clean & green



campus and student welfare. This is a fully government college hence, appointment, promotion, service rules, leave rules, salary, pensions and other benefits rules are applicable as per Government of Gujarat. Various welfares for staff members like, basic pay various allowances, GPF/NPS, Casual leave, EL, Maternity/Paternity Leave, on duty leave for FDP/OP/RC program, adequate furniture, personal cabins, timely promotion etc. provided. Approximately 51.61% of teaching and non-teaching staff participate in FDP/OP/RC during the last five year. The institute implements E-governance in Administration, finance, admission and examination activities. For performance appraisal, every year Confidential Appraisal Reports filled by the staff members and reviewed by the Principal. This report then forwarded to Joint Director/Commissioner of Higher Education for final evaluation and appraisal. On the basis of remarks received from the higher authority of higher education department, necessary action is taken, if needed. The college regularly receives grant in C-1, C-2, and C-3 major heads for salary, bills, contingency and other expenses. Our major payments are done through cheques, IFMS and PMFS. All transaction done by the college is through treasury office. For effective control of financial resources AG Audit, Departmental Audit and Internal Audit have been conducted by the external agencies. Our IQAC committee facilitates quality teaching – learning environment and plays a key role in the establishment and implementation of quality assurance policies and processes within an institution.

### **Institutional Values and Best Practices**

Government Commerce College strives to provide quality education aligned with societal objectives, fostering moral values, a thirst for knowledge, and a commitment to national service among its students. The institution prioritizes a robust program of extracurricular activities to ensure holistic development. Known for its excellence in sports, many students participate and excel in state and national tournaments. Each year, the college hosts successful job fair for student placements. A core focus of all activities is to promote unity in diversity and uphold India's rich cultural heritage.

The college is dedicated to gender equity, with females comprising nearly 70% of students and about 60% of the total teaching and non-teaching staff. Environmental consciousness is a key aspect, with initiatives such as waste management and adoption of solar energy. The college actively engages in sensitizing students and neighbouring communities through projects like the Panch Prakalp Initiative. Further demonstrating its commitment to sustainability, the college has implemented practices like leaf litter composting and efficient water management. Students are continually educated on cleanliness, water conservation, and proper waste disposal. Educational initiatives include programs that educate students and staff on constitutional values, rights, duties, and responsibilities.

An integral part of campus life is the regular morning assembly, including mandatory morning prayers that aim to instill national pride and encourage collective reflection. Additionally, the college's dedication to student health and well-being is underscored by faculty-led yoga sessions conducted on campus. In recognition of its efforts, Government Commerce College Naroda was awarded the Most Active College Award in 2018-19 for outstanding performance during its Placement Camp. Government Commerce College, Naroda took the initiative to organize a **“Education related Donation Drive”** to cater to the needs of those in position of necessity. The college has developed and implemented a best practice namely ‘Planet-friendly pages Program’ the college collects used fullscapes and answerbooks of students, segregates used and unused sheets, where the unused pages of fullscapes and answerbooks are bound afresh to create notebooks for less privileged children.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COMMERCE COLLEGE, NARODA
Address	Government Commerce College , Behind Janseva kendra , Nr ManoharVilla cross road , Nikol-naroda road,Naroda,Ahemadabad
City	AHMEDABAD
State	Gujarat
Pin	382345
Website	<a href="http://www.gccnaroda.org">www.gccnaroda.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Jaymal G. Rangiya	079-22980772	6355606686	-	gccnaroda@gmail.c om
IQAC / CIQA coordinator	Pratima U. Srivastava	079-29700782	9426999174	-	drpratimastats@gm ail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

**Establishment Details**

State	University name	Document
Gujarat	Gujarat University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	26-09-2011	<a href="#">View Document</a>
12B of UGC	01-04-2014	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Commerce College , Behind Janseva kendra , Nr ManoharVilla cross road , Nikol-naroda road,Naroda,Ahemadabad	Rural	2.206404	3321.8

**2.2 ACADEMIC INFORMATION**

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce,Main. Advance Accountancy and Auditing Sub. Advance Statistics	36	H.S.C.	English	330	328
PG	MCom,Commerce,	24	B.COM	English	142	139

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				8			
Recruited	0	0	0	0	0	0	0	0	3	5	0	8
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	1	3	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	1	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	297	2	0	0	299
	Female	701	1	0	0	702
	Others	0	0	0	0	0
PG	Male	77	0	0	0	77
	Female	186	0	0	0	186
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	52	51	53	47
	Female	91	87	78	67
	Others	0	0	0	0
ST	Male	6	5	7	6
	Female	10	8	5	5
	Others	0	0	0	0
OBC	Male	126	120	117	118
	Female	331	321	300	310
	Others	0	0	0	0
General	Male	147	155	138	164
	Female	383	408	376	444
	Others	0	0	0	0
Others	Male	52	56	42	15
	Female	99	110	95	46
	Others	0	0	0	0
<b>Total</b>		<b>1297</b>	<b>1321</b>	<b>1211</b>	<b>1222</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Multidisciplinary/interdisciplinary: Government Commerce College, Naroda, Ahmedabad is an affiliated to Gujarat University, Ahmedabad. It follows all Guidelines and directions of affiliated university, state government, UGC and Central Government regarding New Education Policy-2020. The staff members of the college are also working as Members in different Boards of Studies in university. They play vital role in contributing multidisciplinary/inter disciplinary Strategies for the implementation of NEP-2020 in following steps: 1) Revamping curriculum (2) Restructuring or redesigning syllabus (3) Purposing multiple entry/exit at UG Level. (4) Making suggestions for Certificate,
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	<p>Diploma and degree awards at Completion of First Year, Second Year and Third Year at Under Graduate Level. (5) Adopting Integrated Approach. (6) Promoting Skills and Technical/Project/Field Work (7) Implementing Add-on Courses for Sustainable Environment, Skill Developments and Indian Knowledge System. Although, the Institution has opportunities available within the campus to implement multidisciplinary/ interdisciplinary courses.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic bank of credit is a virtual storage for educational credits which is introduced by India's ministry of Education under the NEP 2020 which allows students to earn, save and transfer credits across higher education institution. College staff has planned initiatives for the requirements for ABC. Institute has arranged Wi - Fi facilities for the staff &amp; students for blended learning as per NEP 2020. College staff has sensitized the students about digital locker and ABC by providing them video clip regarding this. With the help of staff, students can create their own ABC ID. Registration process for ABC will be done as per Guidelines and instruction of the University. And finally Students ABC Id created successfully.</p>
<p>3. Skill development:</p>	<p>institution conducted the following initiatives for skill development : Soft Skills Programs like Training for stress management, training for attending Interviews, Training for attending group discussions, Personal Counselling, Sessions for preparing Resumes, Aptitude tests, Book reading competitions for developing reading skills Best manager and Management Meets for developing leadership skill, managerial skill, organising skill, seminars and webinars of Skilled personalities and entrepreneurs Sessions for providing tips to attend competitive exams and certificate courses in stock market investment. Interview training, GD Language and communication skill Gathering students of UG or PG programme read English Dailies and magazines. The students can spend their off time and lunch break reading these dailies and discuss about current affairs. A separate language lab is functioning in the college where computers, audio-visual facilities are available for Students to conduct classes for improving their communication skills... Group Discussions, Seminar presentations etc are conducted</p>

by various departments to improve the presentation and communication skills of the students. Life Skills Various programmes including Yoga classes, Yoga Day celebration, Yoga demonstration etc are regularly conducted in the college. The college has a remarkable tradition in sports & games and the college has produced many universities, state and national players of national players on chess, boxing etc. Students are provided case studies for developing problem-solving skill Workshop on Glass painting, attractive card making, earring making etc. for handicraft products. Premarital counselling programs ICT and Computing skills Workshop on Excel and PowerPoint- All kinds of functions available in Excel and their application for data analysis are also covered under the workshop. To improve their computing skill & Information technology skill has also been provided to the students. Workshop on Statistical package on Social Science are generally conducted for the students to equip them to analyse their project data using the software SPSS Workshop on Accounting software like Tally to equip the students about the use of software for maintaining accounts in an organisation.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

The institution would like to introduce the following initiatives: ? Introducing short-term certificate courses on Indian culture, value systems, Mathematics & Astronomy, Town Planning, Ayurveda, Life Sciences, Cultural heritage and Arts aimed at decolonizing India. ? Promote interdisciplinary research on culture. ? To promote and protect tribal cultures and customs through various activities. ? The institute has Saptadhara, NSS, and other initiatives for cultural activities that focus on and highlight Indian culture and heritage. ? The College has planned to establish different Clubs for Cultural Development. ? It will organize Study Tours and Visit Historical Mountains. ? The institute specializes in three languages: Gujarati, Hindi, and English, thereby promoting the Indian knowledge system ? Many Activities are organized under Economics & Management Department with a purpose to glorify Indian Knowledge System. ? The teachers are pursuing research work to promote Indian Value System ? The college has a daily prayer session with a brief informative message from students. It also organizes the national anthem

	('Rastragaan') daily. ? All Staff and students are encouraged to participate in various cultural programs organized at inter-college, district, university, and state levels."
5. Focus on Outcome based education (OBE):	<p>Focus on Outcome-Based Education Outcome-Based Education (OBE) is a cornerstone of the New Education Policy (NEP), designed to enhance institutional readiness and ensure educational excellence. Government Commerce College Naroda has embraced this approach, transitioning from traditional teaching methods to a student-centered model that emphasizes the achievement of specific learning outcomes. This paradigm emphasizes the development of course outcomes for each subject and programme outcomes for different programmes, thereby aligning educational objectives with real-world skills and competencies.</p> <p><b>Key Aspects of Outcome-Based Education</b></p> <ul style="list-style-type: none"> <li><b>Defined Learning Outcomes:</b> Clear articulation of what students are expected to know, do, and value by the end of a course or programme at Government Commerce College Naroda</li> <li><b>Curriculum Design:</b> Development of curricula that align with desired outcomes, ensuring coherence and relevance to industry and societal needs.</li> <li><b>Instructional Strategies:</b> Implementation of teaching methods and learning activities that effectively support the attainment of defined outcomes.</li> <li><b>Assessment Methods:</b> Use of robust assessment strategies at Government Commerce College that measure the achievement of specified outcomes, facilitating data-driven improvements in teaching and learning processes.</li> <li><b>Technology Integration:</b> Leveraging technology to enhance learning experiences and track the attainment of learning outcomes.</li> <li><b>Faculty Development:</b> Continuous professional development for faculty to ensure effective implementation and adaptation of OBE principles.</li> <li><b>Quality Enhancement:</b> Regular review and refinement of educational practices based on performance data and feedback, fostering a culture of continuous improvement to maintain high standards and adapt to evolving educational and industry requirements. By adopting Outcome-Based Education, Government Commerce College can better prepare students for the demands of the modern world, fostering a culture of accountability and continuous enhancement. This</li> </ul>

	focus on outcomes not only elevates the quality of education but also aligns with the goals of the NEP to create a more holistic, flexible, and multidisciplinary educational environment.
6. Distance education/online education:	Distance education/online education: During the Covid pandemic, online classes were conducted very effectively by all faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different software. MS Team Licenses for Faculties and Students was provided by the Education Department, Government of Gujarat during Pandemic Period due to Covid-2019. It encourages maximum use of SWAYAM Platform and MOOC Courses. It organizes Webinars and E-conferences for certain programs. It encourages the use of Smart Classes and Digital Platform for Teaching-Learning.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, we have Electoral literacy club in our college
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Programmes and Initiatives undertaken by the ELCs are as below 1) Seminar about Awareness regarding voting rights in college 2) Campaign for awareness of voting rights in nearby areas 3) Promotion of ethical voting 4) Participation in Voter Registration 5) oath taking ceremony in college after prayer
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes, It is done. Workshops were conducted for the students of first year who were going to be new voter.
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## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1297	1321	1211	1222	1133

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 11

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	6	6	6

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
88.07	54.25	34.05	46.33	57.82

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Government Commerce College, Naroda Dist.-Ahmedabad is affiliated with Gujarat University. It offers three-year Degree Program at UG Level in Bachelor of Commerce (B.Com) and two-year Master Degree Program at PG level in Master of Commerce (M.Com). The college plans and executes its curricular, co-curricular and extra-curricular activities to implement the vision and mission into reality. Government and University have implemented NEP-2020 system from academic year 2023-24 onwards. The Syllabus and academic calendar of the programs and courses are designed and developed by Board of Studies of respective Subjects by the university. The institute prepares and implements action plan as under:

- In the beginning of academic term, Staff Meeting is held in the presence of principal to plan out work distribution of various committees among faculty members.
- Time Table committee makes General Time Table as per academic calendar in the beginning of the academic year and the faculty member is responsible for completing the syllabus within the stipulated time. Accordingly, faculty member maintains attendance records.
- The Institute has sufficient full time teaching and non-teaching faculty as per work load sanctioned by the government and hence apart from teaching co-curriculum activities also performed very well.
- Faculty members use various methods of teaching such as PPT presentation, Interactive session, case studies, field visit and make abundant use of ICT module apart from the traditional teaching methods.
- College has Udisha Placement Cell for placement activities of final year passed out students. The Institute also arranged Mega-Placement camp every year for all government and grant-in aid colleges of Ahmedabad Zone-5.
- For Internal Assessment, Exam Committee conducts Internal Exam and Re-test as per university norms.
- The Principal supervises all the action and analyses whether the action taken is according to planning or not and gives suggestions when required.
- At the End of Semester, staff meeting is held and Convener/member of each committee present their programs report and analyzed all academic and extra-curricular activities.
- At the End of year, feedback from various stake holders has been taken and analyzed.
- Efforts are made to improve different skills in students through various practices like: Workshop, Seminars, Assignments, Group Discussion, Debate, Industrial Visits, field visit, Department Activities, Class Tests, Case Studies/ Projects etc.
- Faculty members of the Institute are also engaged in Board of Studies, publication of various



government study text books and co-author in various reference books.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 24

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 59.57

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1093	596	200	780	1015

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The Institute offers Bachelor & Master of Commerce (B.com & M.com) courses. In commerce various core subjects are offered like Human resource management, Business Laws, Various Direct and Indirect Tax Laws, Consumer protection act, Accounting Standard, Indian financial system, Banking and professional ethics in business as well as in life which assist to build up human values and professional ethics.

Students learn demand and supply rules, consumer behavior, market structure, Inflation theory, International trade, Agriculture policy, monetary and fiscal policy, human Development Index, Social welfare, and poverty index in Economics subject.

Various foundation and soft skill subject like Business Ethics, Disaster Management, Pollution Control, Natural Resources Management and Right to Information acts prescribe Professional Ethics, Human Values, Environment and Sustainability issues with its solutions. The Institute has CWDC Committee which arranges various workshops and seminars concerning women development and gender equality.

Faculties of our Institute are also member of Boards of studies of Gujarat University. Hence, at the end of the academic year, curriculum feedback from stake holders- students, faculty members and alumni are received, reviewed and forwarded with necessary suggestions to the University for Amendments in curriculum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 39.01

**1.3.2.1 Number of students undertaking project work/field work / internships**

**Response:** 506

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 98.23

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
472	495	438	493	435

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
472	507	464	495	437

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 98.27

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
216	223	213	218	212

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
226	245	210	210	210

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 162.13

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The institution, apart from the lecture method, adapts various teaching methods and techniques to enhance learning experiences as per the needs of the time.

- Study tours are organized for students.
- The institute organizes seminars, conferences, webinars, and e-conferences.
- Students are assigned mini-projects and fieldwork.
- Commerce students undertake case studies for their learning experience.
- Tutorials and library work are assigned to students to gain extra knowledge in their subjects.
- Students are motivated to participate in state, university, and college-level competitions.
- The college organizes group discussions, group tests, and report writing to enrich the learning experience.
- PPTs, video lectures, and online classes are provided to students for differentiated learning.
- During the COVID-19 pandemic, online classes were organized on Microsoft Teams, Zoom, and Google Meet.
- Various academic programs were organized during the pandemic.
- Under different MoUs, student exchange programs are organized.
- Participative learning included group discussions, debates, and elocution for students.
- Students are encouraged to participate in competitions like Mehendi, Best from Waste material, Rangoli, drama, and cultural activities.
- Workshops on art, craft, self-defense techniques, cyber security, beauty and skin care, yoga, dance, etc., organized by the college involve students in learning important life skills.
- Role plays and simulations are used in English and Communication classes to understand stories, plays, and business correspondence.
- Quiz competitions, MCQ tests, and class tests are organized.
- Athletic and sports events are organized, and sports day is celebrated.
- Indoor and outdoor games promote sportsmanship and fraternity.
- Picture, poster, and storytelling competitions are organized.
- Case studies and assignments encourage group study.
- Book exhibitions and Library Orientation Programs are organized.
- Digital classrooms facilitate audio-visual learning.
- Different days (Environment day, Unity in Diversity, No Plastic Day etc.) are celebrated for student participation.
- Teachers prepare their teaching plans, create PPTs, video lectures, and assign subject-related problems assign to students for solving.
- Communication skills and interview skills programs are organized.
- Resume writing and CV writing skills activities are conducted.
- Technical skill improvement programs are organized.
- To develop student talent and skills, the Institute organizes debates, discussions, elocution competitions under Saptadhara, and includes activities such as plays, mono-acting, dancing, drawing, and painting.
- All our curricular and co-curricular activities are student-centric. The college always promotes and encourages experimental learning among students.
- The college collaborated with Chhattisgarh under the "EK BHARAT SHRESHTH BHARAT" initiative, integrating their day-to-day life with the curriculum and environment.
- The college provides equal opportunities and a competitive environment to promote professional skills through the Government of Gujarat's finishing school program.

Regarding the use of ICT in teaching:

- Innovation and creativity are encouraged in teaching and learning.
- Computer software such as Microsoft Excel is used in Statistics to teach advanced statistical analysis.
- Computer software like Tally is used in Accountancy to teach advanced accounting methods.
- Relevant YouTube and other useful videos are shown to students by the faculty of Economics and Management using multimedia aids available in most classes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 87.18

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	9	7	7	7

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 100

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	6	6	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

At the beginning of each academic year, the university provides guidelines and an academic calendar for internal assessment and evaluation. Students are required to pass both internal examinations and university examinations to complete their degree. Internal evaluation includes tests, assignments, and attendance. The institute establishes an examination committee well in advance of the academic year. This committee is responsible for formulating the internal examination timetable, designing paper structures, setting question papers, conducting examinations, distributing answer sheets to the respective department/subject teachers, collecting subject-wise mark sheets, and preparing the final internal examination mark sheet.

Students' answer sheets provided to examiners are promptly assessed. At the end of each semester, subject teachers evaluate answer sheets, assignments, and students' participation in extracurricular and curricular activities to compile the final internal marks. The final internal mark sheets of students are submitted to the university on time. The internal evaluation pattern is communicated to students by the teachers. Results of internal evaluations are posted on notice boards after the assessment of answer sheets. Subject teachers analyze exam results to identify students' progress levels, and post-examination lectures explain and analyze internal examination papers. Teachers provide suggestions, recommendations, and guidance to help students perform better in university exams.

The assessment and evaluation procedures are transparent, with students kept informed at every stage in a timely manner. Each year, the institution adopts effective systems to ensure transparency, timeliness, and integrity in the examination process.



The examination committee and library maintain comprehensive records of all examination-related paperwork, including timetables, question papers, answer sheets, mark lists, assignments, and attendance reports.

The college has established a transparent mechanism for addressing grievances related to the examination process. Students can submit and apply for any grievances concerning examinations and evaluation. The college ensures timely resolution and response to student grievances.

External examinations are entirely managed by Gujarat University. Students are required to report to the designated exam center and are provided with a signed exam admit card by the college."

These changes aim to improve clarity and coherence while maintaining the original meaning and intent of the test.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### **Response:**

The institution ensures that all the program outcomes and course outcomes are clearly stated and prominently displayed on its website, adhering to the guidelines set by Gujarat University. These outcomes are effectively communicated to students and stakeholders through multiple channels. Initially, the Principal outlines the objectives and expected outcomes during the orientation session at the beginning of the academic session. Additionally, in regular college meetings, the Principal discusses the course outcomes to ensure that all faculty members remain aware of and focused on these outcomes, both in the classroom and during the preparation of questionnaires. Subsequently, these outcomes are reinforced by teachers during classroom interactions, ensuring students fully understand the expectations and goals of their courses.

To further support the teaching and learning process, the college utilises ICT tools. This approach not only enhances the delivery of course content but also facilitates the acquisition of essential skills and knowledge in areas such as communication, reading and writing, presentations, group discussions, industrial visits, planning, marketing, and banking transactions. By integrating these methods, the college strives to achieve the learning outcomes stated in its mission and objectives, thereby providing a comprehensive and effective educational experience for its students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

### **Monitoring and Evaluation of Learning Outcomes**

The institution systematically monitors the achievement of learning outcomes through comprehensive internal evaluations and the analysis of university examination results. Each department undertakes a thorough review of these results at the start and end of each academic session, implementing corrective measures as needed to address any gaps. As a government college affiliated with Gujarat University, we adhere to the prescribed syllabus and examination guidelines, ensuring that the curriculum is delivered effectively. The IQAC committee, alongside faculty members, evaluates university results to track student progress and pinpoint areas for improvement. Feedback from various stakeholders—including students, teachers, alumni, and employers—is collected and analyzed to guide future enhancements. The college addresses initial student challenges and supports overall development through a balanced approach that integrates curricular, co-curricular, and extracurricular activities.

### **Key Indicators of the Attainment of Course and Program Outcomes**

- **Environmental Activities:** The college demonstrates a strong commitment to environmental stewardship through a variety of initiatives. These include tree plantation drives, plastic waste reduction efforts, and a seminar on World Water Day. Additionally, we organized a cycle rally for energy conservation and a marathon run to promote environmental awareness, showcasing our dedication to sustainability and community engagement.
- **Innovation and Startups:** The college fosters innovative thinking and entrepreneurship through specialized training programs and workshops. Students are encouraged to develop their own startups, leading to the creation of new ventures that contribute to local employment and economic development. This emphasis on innovation equips students with the skills and mindset needed to excel in the competitive business landscape.
- **Higher Education and Competitive Exams:** The college's academic framework is designed to thoroughly prepare students for both higher education and competitive examinations. Graduates frequently advance to postgraduate programs or achieve commendable results in rigorous exams such as NET, SLET, GPSC, and UPSC. This reflects the institution's dedication to providing a robust academic foundation and preparing students for a range of professional and scholarly pursuits.
- **NSS Camp Activities:** The National Service Scheme (NSS) at the college plays a crucial role in raising social awareness and fostering community service. Notably, NSS camps held in Kuha village focus on improving rural literacy, conducting health and hygiene workshops, and

engaging in various community development activities. These camps enhance students' social responsibility and practical skills.

- **English Proficiency:** The college emphasizes the importance of English language skills through dedicated classes and preparation for the SCOPE exams, an initiative by Narendra Modi to improve language proficiency. Teachers guide students in understanding the significance of strong language skills, which is crucial for academic and professional success.
- **Achievements in Sports:** The college supports and nurtures athletic talent, with students achieving significant success in various sports competitions at the university, state, and national levels. This highlights the institution's commitment to promoting physical fitness and competitive excellence.
- **Creative Workshops and Seminars:** The college offers a variety of creative workshops and seminars designed to enhance students' skills and personal development. Noteworthy activities include self-defense training session for girls, jewellery making workshops, glass painting sessions, and health and hygiene seminars for women. These initiatives provide practical skills and foster holistic development among students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 89.7

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
390	445	368	404	352

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
451	498	407	427	401

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Government Commerce College Naroda has established an Innovation Club and adheres to the Student's Start-up and Innovation Policy 2.0 to encourage students in idea innovation and research activities. The Department of Education (CHE), Government of Gujarat, approved and sanctioned a grant of Rs. 4,00,000 for innovation, disbursing Rs. 2,00,000 for start-ups. The college is registered with the Institution's Innovation Council (IIC) under the Ministry of Education, India.

Additionally, KCG approved and sanctioned Rs. 52,000 for purchasing furniture to support Innovation Club activities. For the establishment and implementation of the Innovation Club, CHE provided a Do Your Self Kit (DIY KIT), and KCG allocated Rs. 5,950 for training related to the Innovation Club. The college has organized workshops and training programs on using the DIY KIT.

The creation and transfer of knowledge among students are promoted through experiential learning,

collaborative learning, fieldwork, and project work. In alignment with the National Education Policy 2020 (NEP-20), the institute follows the prescribed curriculum and credit structure and has integrated the Indian Knowledge System into the syllabus. To raise awareness and sensitize staff and students about the Indian Knowledge System, seminars are regularly organized.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 21

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	6	3	1	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 1.36

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	2	1	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.18

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	2	0	5	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

In keeping with our vision of "instilling moral values and nurturing ethically responsible citizens," Government Commerce College, Naroda, has a rich and varied experience in community outreach. Our

institute is committed to contributing to society and nature through various programs that foster community development and enhance students' social responsibility. We aim not only to sustain community growth but also to sharpen our students' awareness and sense of duty, empowering them to address national, social, and environmental issues effectively.

Several activities are carried out under initiatives like NSS, Sports, CWDC, RUSA, UDISHA, and SAPTDHARA. The institute has conducted programs such as the 'Fit India Freedom Run,' 'Tree Plantation,' 'Cleanliness Drive,' 'Awareness of Coronavirus in Villages,' 'Competition on Good Governance,' 'Gender Sensitization,' 'Women Empowerment,' and 'Voters Day Celebrations.' These activities have been pivotal in grooming students to shoulder the responsibilities of citizenship, providing them with practical skills and empathy, and preparing them to contribute positively to society. Through this comprehensive engagement, we ensure that our students grow into morally upright and ethically responsible individuals dedicated to community service and social justice.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

In the academic year 2018-19, Government Commerce College, Naroda, earned the prestigious Most Active College Award due to its outstanding achievements in several areas. The college was selected as the node college for the Mega Job Fair Placement Camp, which was a significant accomplishment. Notably, it generated the highest number of job vacancies, totaling 2,200, and hosted 12 companies that collectively recruited 235 students, with 124 ultimately securing positions. The college was recognized for its valuable contribution and demonstrated exceptional passion and commitment during the Placement Camp held from January 28, 2019, to February 20, 2019.

Aligned with its belief that improving the lives of others is a privilege, Government Commerce College is dedicated to giving back to the community. This commitment was exemplified by the organization of an "Education-Related Donation Drive," aimed at supporting those in need and reinforcing our ethical values through meaningful actions.

Furthermore, to nurture innovative thinking among students in non-technical fields such as commerce and arts, the Government of Gujarat established 'Innovation Clubs' across various colleges. In addition, the Higher Education Department launched 'Amrut Navsarjan,' a platform that encourages students to create innovative games, chatbots, and problem-solving applications. In support of these initiatives, students from T.Y. B.Com, including Harsh Patel and Shweta Patil, developed an 'Automatic Sanitization Tunnel' under the leadership of Dr. Shuchi Tripathi, Coordinator of the Innovation Club, and with the guidance of Shri J.G. Rangiya, Principal of Government Commerce College, Naroda. This project highlights the college's commitment to fostering innovation and addressing real-world challenges.



File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 36

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	19	2	4	2

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 26

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

The institution is strategically situated at the heart of the Central Business and Industrial Development area in Ahmedabad. This prime location allows the institution to leverage its infrastructural advantages effectively. By optimizing these resources, the institution aims to benefit students and foster their growth into responsible citizens of the nation.

The institution has adequate facilities for teaching- learning process.

- Area: The College is spread across 8929 Sq Mts. of campus with built-up area of 3321.80 Sq. Mt. The institution has lush green campus and can be easily accessed by public transport.
- Classrooms: The college has 8 well ventilated classrooms with ample provision of sunlight. Classrooms are well equipped with green boards, multimedia teaching aids for presentations/seminars and adequate seating facilities.
- Computer Lab: The institute has a well-equipped Computer Lab with 25 computers with LAN and fiber optic internet connection having 4.17 mbps speed.
- Staff Room: The institute has a well-organized Staff Room where each faculty has been allotted separate cabin with personal computers, notice boards, etc.
- Library: The institute has a well-equipped library partially automated with internet facility, photocopier, scanner, and printer with spacious seating arrangement and atmosphere conducive for reading.
- Facility for Physically disabled child: The institute has the special facilities like ramp with wheel chairs for the differently abled students.
- Examination Room: The Examination center is equipped with a CCTV camera, computer printers and facilities for storing question papers and answer sheets.
- Bisag Room: To witness the live conference or session delivered by renowned personalities the college has bisag room. Pre-recorded Sandhan CDs are also shown to students.
- Parking facility: Separate Parking lots for two wheelers and four wheelers is available for students and staff in campus.
- Sanitation Facility: Adequate and clean Sanitation facility is available for students on each floor.
- Solar Panels: Solar panels with 20KW solar rooftop has been installed for power generation, LED and Solar light in campus.
- The college has a large sports ground to play football, volleyball, cricket, hockey and badminton.

The college provides professional coaching to the students for football, volleyball, cricket, hockey, badminton, kabaddi and table tennis etc. Students of GCC Naroda have given commendable performance in various tournaments at intercollegiate, University, inter-university, State, National level.

- To give impetus to cultural activities, the institute has all the facilities like sound system, multimedia projector, mike etc. for cultural programs organized throughout the year. Every year students take part in Gujarat University Youth Festival. To nurture the hidden talent host of competitions are conducted such as poster making, rangoli, mehendi, clay modeling, collage, card making, cartoon making, diya decoration, etc under the aegis of Saptdharma.
- The college plans and manages its physical infrastructure through its proactive policy, which ensures an environment conducive to the development of the academic and overall personality of its students

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 19.33

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
21.28	10.12	3.65	5.09	14.08

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The library is partially automated with ILMS-SOUL2.0, a library management software developed by INFLIBNET Centre, Gandhinagar, which addresses the essential needs of the college library. All students are granted library membership, and the library is equipped with a computer system providing internet access for both students and faculty members.

The library boasts a diverse collection of resources, encompassing all subjects offered by the college, competitive exams, and general reading materials to foster a reading habit among its users. As of the 2023-24 academic year, the library's collection includes over 3,051 books, 10 magazines and journals, and 4 newspapers.

The acquisition process involves recommendations from students and faculty members, ensuring that the library's resources meet the needs of its users. Additionally, the library provides a special collection for socially and economically disadvantaged students and offers targeted support for slow learners through its book-bank scheme, providing guidance and assistance to enhance their learning experience.

Sr. No.	Year	Books Price	Magazine Newspaper Price	&E- resources
1	2018-19	87,706	10,245	NIL
2	1019-20	3039	11,650	N-List by KCG Rs. 5900.00
3	2020-21	16,345	3887	N-List by KCG Rs. 5900.00
4	2021-22	49910	13918	N-list by KCG Rs. 5900.00
5	2022-23	11,603	17,700	NIL

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The 21st century is characterized by rapid advancements in technology, with Information Technology (IT) playing a pivotal role in the evolution of digital education. To adapt to this digital transformation, the Institute has equipped two classrooms with overhead projectors and screens. Additionally, IT infrastructure has been integrated across various administrative and academic areas, including the library, staff room, administrative office, and Principal's office.

All classrooms are provided IT facilities. The processes of admission, enrollment, examinations, and fee collections are fully computerized, ensuring efficiency and accuracy. The college is committed to regularly updating its IT facilities to meet evolving requirements and enhance the educational experience.

Hardware: The College has 42 computers, 13 printers, 1 photocopy machine with scanner.

Kyocera TASKalfa Printer: College has installed Kyocera TASKalfa3212i GX printing solution. This enables to achieve high quality prints for text and images documents at the College office. The printer is equipped with wired LAN that allows multiple users on an existing network to share the printer.

Website: College has a website with domain [www.gccnaroda.com](http://www.gccnaroda.com). College website gives information about college events, exam schedule, fees payment, etc. College has a dedicated committee which looks after the up-gradation process and maintenance of the same has been outsourced.

Biometrics: Biometrics attendance is maintained for teaching and non-teaching staff members.

Computer Lab with 25 computers with LAN facilities and fibre optic internet connection of 4.92 mbps. Institution frequently updates its IT facilities and provides sufficient Bandwidth for internet connection.

Tablet Distribution: As per the direction of Government of Gujarat, students of F.Y. B.Com were given Tablets in year 2018-19 and 2019-20.

NamoWiFi: The college has NaMoWiFi facility which is monitored and updated by the Government of Gujarat. The College has NaMowifi facilities with 14 hot spots in the premises. Wi-facility is available to students and staff.

GSWAN facility: It is also GSWAN facility for IFMS for salary and allowances and pay fixation. It is also updated by finance department of Government of Gujarat.

GeM Portal: To facilitate the purchase of various items, the Institution has GeM portal registration.

Microsoft Office: The computers of the college are updated with Microsoft Office 2019. They are also protected by anti-virus software.

The office uses different software and platforms for admission, administration, account, finance like IFMS, PFMS, COGENT, HRMS, SATHI, GSWAN.

Smart TV: The college has big 2 Smart TV for video lectures and programs to make learning more effective and interesting.

CCTV: For safety and security purpose there are 12 CCTV cameras for surveillance and monitoring with power back-up.

BSNL: The Institute has BSNL fibre optic Internet connection for computer lab and staff. Students can use it at help Desk for admission, scholarship, cogent registration and for fees

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 51.88

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 25

File Description	Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 74.28

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
62.63	39.807	30.372	36.38	39.18

  

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 32.07

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
275	417	473	446	372

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 39.84

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
593	662	439	380	390

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 78.64

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
428	319	259	344	369

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
453	498	407	427	401

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 4.71

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
14	2	3	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 73**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	0	09	16	17

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 112.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
92	75	59	190	147

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Government Commerce College Naroda is an institution with a history of about 13 years where students are considered to be the soul of the institution. We have preserved the image of the institution through well being and the success of our students. A student stays connected lifelong with the institution and wherever they go they shine and spread the glory of the college. The Alumni Association of Government Commerce College, Naroda is active since long and it provides valuable suggestions for the betterment of the college. Students are the real mirror of the institution and the success of the alumni reflects the efforts put in by the faculties of the college in shaping their career. They spread the awareness of the institution through word of mouth in the community. The meeting of the alumni association is held on regular college intervals. These meetings become a source of suggestions which helps to improve the planning and execution of the functioning in the college. Our alumni are a very important part of our college as they are part of different committees right from our IQAC to Alumni association committee giving their valuable input.

Government Commerce College Naroda values its students deeply, considering them the essence of the institution. Over its 13-year history, the college has maintained its reputation through the well-being and achievements of its students. The connection between students and the college is lifelong, with alumni carrying forward the college's prestige wherever they go, thereby enhancing its stature.

The Alumni Association of Government Commerce College, Naroda, has been actively engaged for a significant period. It plays a crucial role by offering valuable suggestions for the college's improvement. The success of the alumni serves as a testament to the college's faculty and their efforts in shaping careers. Alumni actively promote the institution within their communities, contributing to its awareness through personal recommendations.

Regular meetings of the alumni association serve as a platform for generating suggestions that contribute to the college's strategic planning and operational efficiency. Alumni members participate in various committees, including the Internal Quality Assurance Cell (IQAC) and Alumni Association Committee, providing essential insights and guidance.

In summary, the alumni of Government Commerce College, Naroda, are integral to its identity and ongoing development. Their achievements reflect the dedication of the college's faculty, and their involvement in committees underscores their commitment to the institution's continuous improvement.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

#### **Vision of the institution:**

“Vision of Government Commerce College Naroda is to make the college as a center of excellence in teaching & learning to provide education that generate good citizens and impart top quality of education in commerce”

#### **Mission of the institution:**

- To inculcate moral and ethical values in students.
- To provide academic atmosphere and enhance students abilities.
- To achieve and sustain development of society.

The mission statement of the college advocates for a comprehensive approach to education. The institution aims to uplift students from marginalized and disadvantaged backgrounds by fostering confidence and self-reliance through knowledge and learning.

#### **E-Governance:**

E-Governance is actively implemented within the institute. The college principal plays a pivotal role in guiding both academic and co-curricular activities, supported by various committee coordinators and college staff members.

#### **NEP - 2020:**

The college has established a New Education Policy (NEP-2020) Implementation Committee to oversee the integration of the new policy. This committee operates according to guidelines from the UGC, State Government, and University. It ensures that all students receive their ABC IDs upon enrollment and that subjects are offered in compliance with University norms.

#### **Decentralization of Academic Activities:**

Admission for first-year B.Com and M.Com students is conducted by the institute on a merit basis in accordance with university regulations. The college also serves as a help center for the Gujarat University admission process. The Head of the Department (HOD), in consultation with the timetable committee, plans the academic activities for the year. At the beginning of each term, a staff meeting is

organized under the Principal's chairmanship to address:

- Overall planning of the academic calendar in alignment with the education department and university calendar.
- Formation of 69 committees to manage co-curricular and administrative activities alongside academic responsibilities. The Principal appoints conveners and members for each committee.
- Conveners are responsible for planning and executing co-curricular activities throughout the year.
- The Student Representative Committee (SRC) plays a crucial role in college administration and planning. The SRC, along with the Saptadhara coordinator, organizes the annual function and various celebrations.
- The Sports Committee plans and arranges sports day celebrations and athletic meets.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

#### About Policy Documents:

To ensure the smooth and efficient functioning of college administration, the institution has established comprehensive policies and rules covering various aspects, including admissions, cancellations, examinations, committee operations, administration, procurement, waste management, ICT/equipment maintenance, finance, library management, campus cleanliness, and student welfare. These policy documents are accessible on the college website.

As a fully government-funded institution supported by the Higher Education Department, Government of Gujarat, the college is required to present significant development plans to higher authorities for



approval. The college has outlined the following perspective plans:

- **Adoption of Latest Technology:** Integrating advanced technology into the teaching-learning process.
- **Conference Hall:** Establishing a well-equipped conference hall.
- **Canteen:** Initiating the development of a canteen facility.
- **Research and Projects:** Encouraging faculty members to undertake projects and research that enhance the academic environment.
- **Placement Activities:** Enhancing placement activities for graduating students.
- **Start-ups and Innovations:** Promoting student involvement in start-ups and innovative ventures.

The college is committed to diligently working towards the realization of these plans.

### **Administrative Set-up:**

This is a Government College hence, managed and regulated by Higher Education Departments, Government of Gujarat. Commissioner of Higher Education (CHE) looks after all the activities of the college. Following is the hierarchy for smooth administrative functions:

? Minister of Higher Education Department, Government of Gujarat ? Principal Secretary, Education Department ? Secretary, Education Department ? Commissioner - Higher Education Department ? Principal of College ? Teaching Staff ? Administrative Staff ? Students

### **Appointment, Service Rule and Procedure:**

This is a Government College hence Appointment of Principal and Teaching staff is done by Education Department through promotion or direct recruitment by Gujarat Public Service Commission (GPSC). Administrative staff are appointed by Commissionerate of Schools after examination conducted by Gujarat Subordinate Service Selection Board (GSSSB). Other staff can be appointing on contract basis as per the requirement of the college. Government has permitted college to recruit Visiting Faculties and other required Non- Teaching staff for smooth functioning.

### **Service Rules:**

Gujarat Civil Service Rules 2002, UGC Rules & Regulations and Service and Discipline Rules of 1971 are applied to all employees for Service, Salary, Leave, Pension and Other Government Benefits.

### **Procedures:**

The Institute has established an Admission Committee and an Examination Committee to ensure a transparent and fair process for admissions and examinations. As a Government College, it adheres strictly to all government rules, regulations, guidelines, and policies. The Education Department of the Government of Gujarat oversees critical functions such as sanctioning posts for the Principal, teaching, and non-teaching staff, as well as handling staff promotions, transfers, college infrastructure, and basic amenities.

For internal matters, the college has several committees in place:

- **Student Representative Committee (SRC):** Addresses various student concerns.
- **Anti-Ragging Committee:** Works to prevent and address incidents of ragging.
- **Anti-Sexual Harassment Committee:** Handles issues related to sexual harassment.
- **RTI Committee:** Manages matters related to the Right to Information.

These committees are dedicated to resolving student issues effectively. Grievances related to teaching and non-teaching staff are managed directly by the Government of Gujarat.

File Description	Document
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The institution, being a Government College, adheres to the Performance Appraisal Report system as mandated by government regulations for both teaching and non-teaching staff. Each faculty member is responsible for maintaining records of their attendance and the classes they are assigned and have conducted. In addition to the government-mandated system, the institution has implemented its own performance appraisal process. This involves gathering feedback from students, parents, and alumni, which is analyzed and discussed to ensure timely and effective actions are taken.

At the end of each term, a review meeting is held where activity reports are presented to the principal,

detailing the duties performed during the current semester. The performance appraisal system for both teaching and non-teaching staff is structured as follows:

**For Teaching Staff:** At the end of every academic year, Confidential Appraisal Report is filled for each faculty members in the prescribed format for the assessment of actual duties performed during the year. Confidential Appraisal Reports are then forwarded to Joint Director/Commissioner of Higher Education after review of the Principal. On the basis of remarks received from the higher authority of higher education department, necessary action is taken if needed.

**For Non-Teaching Staff:** Confidential Appraisal Report is also filled for each non-teaching staff in the prescribed format for the assessment of actual duties performed during the year. The confidential appraisal reports are reviewed by the Principal and after that they are forwarded to Commissioner of Schools, Government of Gujarat for final appraisal. On the basis of observations/remarks received from the higher authority necessary action is taken.

**Welfare measures, Growth, Development and avenues for career development/progression for teaching and non-teaching staff:**

1. Teachers are encouraged to participate in orientation and refresher courses, faculty development programs, conferences, workshops, and seminars. On-duty leave is provided to attend these programs.
2. Faculty members are supported in pursuing higher studies and research work.
3. Employees are entitled to Casual Leave, Earned Leave, Paternity Leave, Maternity Leave, and Half Pay Leave, as per Gujarat Civil Service Rules 2002.
4. Staff members benefit from well-maintained facilities, including a staff room, personal cabins, personal computers, Wi-Fi access, anti-virus software, reference books, and free stationery.
5. Under career advancement scheme benefit given to teaching faculty and API is calculated for higher scale and promotion.
6. Promotion from Assistant Professor to Associate Professor with grade pay of Rs 9000 as per government rules.
7. Promotion and higher scale as per Government and UGC rules.
8. Faculties are motivated to participate in board of studies of their subjects.
9. Teaching faculties are motivated for Ph.D. and Ph.D. guide Registration.
10. Apart from Basic pay, Dearness Allowance, House rent allowance, Transport Allowance, Medical Allowance, Gratuity benefit, Medical Re-Imbursement Bill for Medical treatment of Employee and his/her dependent.
11. GPF, NPS, CPF, Group Insurance benefits are given to Employees.
12. Pre-service training leave is available for employees to update their skills and support their development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 53.06

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	06	06	06	5

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	03	03	03	03

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

As a Government College managed by the state government of Gujarat, the institution's buildings and infrastructure are utilized for various state functions, including election programs, competitive exam centers, and university exam centers. This multi-purpose use ensures optimal resource and fund utilization. The college adheres strictly to the rules and regulations regarding income and expenditure as outlined by the Government of Gujarat. Major financial transactions are processed through cheques, the Integrated Financial Management System (IFMS), and the Public Financial Management System (PMFS).

Key financial management practices include:

- **Grants and Transactions:** The college regularly receives grants under C-1, C-2, and C-3 major heads, which cover salaries, bills, contingencies, and other expenses. All transactions are processed through the treasury office.
- **Purchasing Procedures:** The institute has a dedicated purchase committee for all procurement activities and is authorized by the government to make purchases through the GeM (Government e-Marketplace) portal.
- **Utilization Certificates:** At the end of each financial year, the college submits utilization certificates (UTC) along with supporting documents and invoices to the grant authorities and government agencies.
- **Audits:** To ensure effective control over financial resources, various audits are conducted by external agencies, including:

- **AG Audit:** Conducted annually by the Comptroller & Auditor General of India (Accountant General Office Audit).
  - **Departmental Audit:** Conducted up to the year 2018-19.
  - **Internal Audit:** Continuously performed throughout the year by a Chartered Accountant appointed by the institute. The internal audit report for the year 2022-23 is attached.
- **Resolution of Audit Objections:** Any objections or qualified reports raised by auditors are resolved and complied with within the stipulated time frame.
  - **Pending Audits:** As of now, the Accountant General (AG) Audit has not been conducted.

This structured approach ensures transparency and accountability in the management of financial resources.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

Particular	Process
<b>Quality Education</b>	<ul style="list-style-type: none"> <li>• Our Student Chirag Bodar got gold medal from Gujarat university on 5th Jan 2023 for securing highest marks in B.com Sem-4 in all over university.</li> <li>• Miss Jignayasha Bhaduriya received a gold medal in M.Com for the academic year 2020-21.</li> <li>• The B.Com semesters 5-6 students made an Automatic Sanitization Tunnel for the college in February 2022.</li> <li>• Students Participated in Hacathon coding Competition.</li> <li>• G20 – Yuva Manthan</li> </ul>
	Continuous Evaluation and Class test to improve

the overall result.

Assignment ,Library work, Group Discussion, Debate and Blended learning to encourage students for better performance.

TY B.Com	Year				
	2018-19	2019-20	2020-21	2021-22	2022-23
<b>Result</b>					
<b>Distinction</b>	36	70	69	61	65
<b>First Class</b>	96	118	89	145	87
<b>Second Class</b>	101	80	89	111	108
<b>Other</b>					
<b>Total students</b>	292	293	269	374	332
M.Com	Year				
	2018-19	2019-20	2020-21	2021-22	2022-23
<b>Result</b>					
<b>Distinction</b>	0	4	69	43	16
<b>First Class</b>	26	49	89	61	60
<b>Second Class</b>	42	37	89	4	12
<b>Other</b>				16	
<b>Total students</b>	105	134	117	120	123

With the efforts of IQAC the university result of College Students is improved.

During CORONA Pandemic year 2019-2021 College has many online/offline programs and Activities.

Year	Activity Name	Outcome
2020	Webinar on Different Subjects Like Commerce, Accountancy, Environment, Culture, History, Cyber Crime, Journalism, Career planning, Personality development.Etc.	Students, Teachers, Scholars, Academicians all faculty member Participated and present their views Ideas and opinions.
2020	Organized Online quizzes on various subjects like Economics, Account etc.	Students and Faculties participated from all over India .
2021	Various Students Seminar to encourage startups and for varoius	Students Participated and their creativity, Building essential skills

career options	was enhanced.
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Innovation Club: College has taken skill-oriented courses with experimental training,. incremental improvement is done every year in academic Activities, Teaching-Learning Process and Quality initiatives. Quality Enhancement and Quality Sustainable techniques used in working.

Internal quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and process. The following are the major functions of IQAC for quality higher education.

- To participate in NAAC Accreditation, GSIRF and NIRF
- Realizing the vision and mission of the college.
- Recommend and implement quality education initiatives.
- Prepare a records and documents for quality education initiatives.
- To help in preparing college academic calendar to achieve outcomes.
- Conducting IQAC meeting.
- To organize Seminars/Workshop/ Conferences/ Webinars.
- Participation in survey and Ranking/Rating.
- To help for AISHE Data and Information.
- Suggestions for syllabus and BOS of affiliating university.
- Publicity and awareness of college academic activities.
- Faculty Development Program and student Orientation Program.
- To improve the academic output of the students.

To work for Green Audit, Environment Audit, Plastic Free Campus Awareness.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**



**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Government Commerce College Naroda has made significant strides in promoting gender equity over the past several years through a series of thoughtful initiatives and policies. With women comprising nearly 70% of the student body and about 60% of the teaching and administrative staff, the college has created an environment where gender equality is a central focus. The current enrollment at our college reflects a higher proportion of female students compared to male students, with females outnumbering males in the ratio of \_\_\_\_.

In academic and co-curricular spheres, the Collegiate Women's Development Cell (CWDC) plays a pivotal role. This dedicated body organizes regular awareness programs, seminars, and panel discussions on various facets of women's rights and empowerment. These events feature renowned speakers who address issues ranging from legal rights and health awareness to cyber safety and financial literacy. They also celebrate occasions like International Women's Day with activities such as elocution competitions and skits that advocate initiatives like "Beti Bachao Beti Padhao". Gynaechologists and beauticians are invited to deliver talks for the physical well-being of the girls. Training Programmes are conducted to teach self-defense techniques to the girls.

Moreover, the institution has taken robust measures to ensure the safety and security of its female members. This includes 24/7 security surveillance across the campus, guarded parking facilities, and sensitized male security personnel trained to prioritize the safety of female students. The presence of CCTV surveillance in classrooms further enhances security measures, providing a safeguard against any untoward incidents.

In terms of facilities, Government Commerce College Naroda has dedicated resources to meet the specific needs of female students and faculty. The provision of a well-equipped Ladies Room with seating, toilet, and drinking water facilities ensures comfort and convenience. Additionally, the college has separate washrooms for female faculty members and employs female cleaning staff, reinforcing a commitment to maintaining a safe and hygienic environment.

In terms of extracurricular activities, the college promotes gender balance by encouraging both male and female students to participate equally in sports, arts, and social service activities like National Cadet Corps (NCC) and National Service Scheme (NSS). This approach not only fosters teamwork and leadership skills but also ensures that all students have equal opportunities to excel outside the classroom.

Overall, Government Commerce College Naroda's comprehensive approach to gender equity

encompasses educational empowerment, safety provisions, inclusive facilities, and balanced participation in activities. By nurturing an environment where every individual can thrive regardless of gender, the college contributes positively to the personal and academic growth of its students while promoting societal progress towards greater equality.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

#### **Response:**

Government Commerce College Naroda is committed to fostering a deep understanding of constitutional obligations, values, rights, duties, and responsibilities among students and staff. The Constitution of India forms the cornerstone of our nation's governance, outlining fundamental rights, governmental structures, and citizen responsibilities.

In line with our civic education commitment, the college hosted a lecture on Good Governance on December 29, 2021, as part of the PanchPrakalp initiative. Dr. Shuchi Tripathi, Assistant Professor of Economics, delivered an insightful discourse on the principles of good governance and its significance in institutional settings, drawing enthusiastic participation from faculty and students. On January 25, 2023, Government Commerce College Naroda marked National Voter's Day with a program organized by the NSS Unit. The event included a pledge ceremony reaffirming commitment to India's democratic traditions, with Axar Vyas, Deputy Mamlatdar of Daskroi Ahmedabad, inspiring attendees on the importance of youth engagement in elections.

The college prioritizes inclusivity and diversity, fostering tolerance and harmony across cultural, regional, linguistic, communal, and socioeconomic backgrounds. Admissions are conducted transparently through Gujarat University, emphasizing merit-based selections even for reserved categories. Recognizing financial challenges, Government Commerce College Naroda offers scholarships accessible to all students regardless of caste, creed, religion, or origin, enabling economically disadvantaged students to pursue academic goals unhindered.

**Cultural Activities:** Cultural enrichment is integral to the college's ethos. It organizes a vibrant array of cultural events such as Mehndi Competitions, Rangoli Competitions, Dance Competitions (including Folk, Western, and Classical forms), and Singing Competitions (covering Light Vocal, Classical, and

Western genres). These activities promote mutual respect, solidarity, and understanding among students, fostering a sense of unity in diversity. Each year, Government Commerce College Naroda enthusiastically participates in the Gujarat University Youth Festival. This event serves as a platform for students to showcase their talents across various cultural domains,

NSS and cultural teams collaborate on Independence Day and Republic Day, showcasing patriotic fervor through skits, songs, and speeches that underscore youth's role in nation-building and honor cultural traditions. Vishwa Hindi Diwas on September 14th celebrates Hindi's adoption, promoting linguistic diversity and cultural richness. Government Commerce College Naroda promotes responsible citizenship through initiatives like the Swachhata Abhiyan on Gandhi Jayanti, reinforcing Gandhian principles of truth, non-violence, and equality with campus-wide cleanliness drives and heritage tours to Gandhi Ashram. The campus serves as a vibrant platform for student talent during festivals like Independence Day, Republic Day, and Gandhi Jayanti, fostering holistic development and instilling pride and patriotism.

In essence, the college nurtures a harmonious, inclusive environment where academic excellence aligns with appreciation for India's diverse cultural heritage. These initiatives cultivate civic responsibility and active citizenship, empowering students and staff to contribute positively to society while embodying democratic values.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Lakshya: "Scholarly Mentorship Initiative**

At Government Commerce College Naroda, the Lakshya mentoring system epitomizes our commitment to fostering comprehensive student development. This initiative signifies our dedication to nurturing academic excellence alongside personal growth and professional preparedness. Through tailored mentorship, we cultivate resilience, foster confidence, and equip students with the skills essential for navigating diverse challenges. By creating a supportive environment conducive to individual aspirations, we empower every student to emerge as confident leaders prepared to excel in their chosen fields.

**Objectives:**

- **Personal and Professional Growth:** Tailored guidance and feedback to enhance academic and personal development.

- **Knowledge Transfer:** Imparting essential teaching, research, and support service experiences.
- **Psychosocial Support:** Addressing emotional well-being for holistic academic success.
- **Enhanced Learning Environment:** Strengthening teacher-student relationships and teaching effectiveness.
- **Skill Assessment:** Evaluating strengths, weaknesses, and developmental needs.
- **Comprehensive Support:** Providing solutions for academic, social, and emotional challenges.
- **Career Exploration:** Assisting in career path discovery and personal growth.
- **Ethical Development:** Cultivating decision-making skills for academic and professional journeys.
- **Role Modeling:** Establishing mentors as models for overall mentee development.
- **Inclusive Learning:** Addressing diverse learning needs for comprehensive academic support.

**Context:** Government Commerce College Naroda's Lakshya initiative addresses the diverse backgrounds of its student body, enhancing inclusivity and support in an environment historically lacking formal mentoring and counseling services. This approach particularly benefits first-generation learners and students from remote areas, aligning with the institution's commitment to progressive student development.

**Practice:** Under the guidance of the IQAC cell, Government Commerce College Naroda assigns mentors to groups of 20 students annually, categorized by academic interests and needs. This structured approach monitors academic progress, attendance, and overall development through personalized guidance and regular assessments. Mentors provide career counseling and personal growth support, fostering a supportive learning community through parent engagement and holistic student care.

#### **Evidence of Success:**

- Increased grade promotion rates and reduced absences.
- Enhanced student-parent relationships and satisfaction.
- Improved discipline, communication skills, and readiness for challenges.
- Positive impact on campus culture and student well-being.
- Decreased dropout rates and improved academic performance.
- Recognized role of mentors in creating a supportive learning environment.

#### **Challenges and Resources required:**

- Balancing mentor and student schedules for consistent meetings.
- Managing expectations for sustained engagement.
- Addressing diverse academic and administrative needs effectively.
- Motivating student participation in college activities.
- Tailoring support for varied learning needs.
- Providing effective emotional and psychological guidance.
- Engaging parents in the mentoring process.
- Equitable access to guidance materials and resources.
- Overcoming communication barriers among students.
- Continuous evaluation for program enhancement.

By addressing these challenges and leveraging resources effectively, Government Commerce College Naroda continues to elevate its mentoring program, ensuring a supportive and enriching educational

environment for all students.

## **Empowering Careers: The Success of Mega Job Fair Placement Camps**

### **Introduction:**

Since its inception in 2018, the Mega Job Fair Placement Camps organized by Government Commerce College Naroda have become a cornerstone event. These camps stand as a testament to the college's proactive approach in bridging the gap between academic knowledge and practical industry requirements. By fostering direct interactions between students and potential employers, the initiative has consistently elevated career opportunities for graduates while meeting the evolving demands of industries.

### **Objectives:**

- Harmonize theoretical learning with practical industry expectations.
- Maximize job placements and cultivate a skilled workforce aligned with contemporary industry needs.
- Facilitate networking opportunities to enhance students' professional connections.
- Equip students with soft skills essential for workplace success.

These objectives expand upon the strategic goals of the Mega Job Fair Placement Camps organized by Government Commerce College Naroda.

### **Context:**

Initiated amidst rising demand for skilled professionals, the Mega Job Fair Placement Camps have quickly gained recognition for meticulous planning and substantial participation from corporations and students alike. Serving as a catalyst for professional growth and networking, these camps have significantly enhanced the employability of graduates while reinforcing Government Commerce College Naroda's pivotal role in shaping the regional workforce.

### **Practice:**

At the heart of the Mega Job Fair Placement Camps' success lies a comprehensive organizational framework meticulously crafted to ensure a seamless experience for all stakeholders. The college provides dedicated help desks and facilitates on-the-spot registration, ensuring convenience for participants. Exclusive interview spaces are allocated to participating companies on campus, enhancing efficiency and privacy during recruitment processes. Faculty members play a pivotal role in coordinating logistics, managing event dynamics, and upholding rigorous standards of quality throughout the event.

### **Evidence of Success:**

- In the inaugural year, 73 companies registered to participate, conducting interviews with 1434 students.
- The initiative generated a staggering 2200 vacancies, setting a benchmark for subsequent years.
- Each year, significant numbers of students are placed, demonstrating the initiative's impact. For instance, in 2019-2020, 48 companies engaged with 946 students, resulting in 384 placements and

1253 vacancies generated.

These accomplishments not only highlight the quantitative success of the Mega Job Fair Placement Camps but also underscore their qualitative impact on student employability and industry engagement. By forging strong industry connections and preparing students for real-world challenges, Government Commerce College Naroda has reaffirmed its commitment to nurturing future leaders and driving economic growth.

#### **Challenges and Resources required:**

Navigating dynamic industry demands and logistical complexities presents ongoing challenges for the Mega Job Fair Placement Camps. Effective coordination among diverse stakeholders, maintaining event integrity amidst increased participation, and upholding high organizational standards require continuous innovation and strategic resource allocation. Leveraging robust institutional infrastructure, expert faculty engagement, and strategic industry partnerships are essential resources that bolster the success of these initiatives. Continuous feedback mechanisms and iterative improvements based on stakeholder insights further enhance the relevance and efficacy of the Mega Job Fair Placement Camps, ensuring their sustained impact on student success and regional economic development.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## **7.3 Institutional Distinctiveness**

### **7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### **Integrative Learning: Nurturing Leaders of Tomorrow**

At Government Commerce College Naroda, we prioritize cultivating a well-rounded educational experience that empowers students to realize their utmost capabilities. Our methodology combines academic rigor with the cultivation of emotional intelligence, social accountability, and environmental awareness, equipping students to excel academically and emerge as empathetic leaders in their communities. Through a diverse spectrum of co-curricular and extracurricular initiatives, students at Government Commerce College Naroda acquire practical competencies, leadership acumen, and a robust sense of civic responsibility, preparing them comprehensively for both their professional pursuits and personal growth.

#### **A Benchmark in Career Placement Excellence**



Government Commerce College Naroda was honored with the prestigious Most Active College Award for the academic year 2018-19, recognizing its outstanding contributions and achievements. Selected as the central hub for the Mega Job Fair Placement Camp, it hosted the largest number of job vacancies among all participating colleges. The event attracted 17 companies, with 1434 students interviewed and 290 students successfully recruited, marking a record of 2200 job vacancies generated by the college. The outstanding performance during the Placement Camp, held from January 28 to February 20, 2019, underscores the college's pivotal role in providing substantial career opportunities for its students.

## **2. Cultivating Innovation and Entrepreneurship: Government Commerce College's Impactful Initiatives.**

At Government Commerce College, innovation is not just a buzzword but a cornerstone of our educational philosophy. We actively foster an environment where creativity thrives and students are encouraged to explore their entrepreneurial potential. One notable initiative is our students' creation of a sanitization tunnel, a testament to their ingenuity in addressing contemporary challenges. This project not only demonstrates their technical skills but also their commitment to public health and safety. Moreover, our college has been a launchpad for numerous successful start-ups and budding entrepreneurs. From innovative tech solutions to sustainable business models, these success stories and impactful ventures of our students underscore our dedication to nurturing holistic development and fostering a spirit of innovation among our students.

### **"Excellence in Education: Cultivating Values"**

At Government Commerce College, we uphold a tradition of delivering education that not only meets high academic standards but also instills enduring values and prepares students for diverse global challenges. Our curriculum is meticulously designed to foster a deep understanding of cross-cultural issues and promote an integrated learning culture.

The college has consistently facilitated placements for its students in the government sector, equipping them with the necessary skills through dedicated training and support. This proactive approach has led to several successful placements, enhancing the college's reputation as a leader in career readiness and professional development.

## **5. Academic Excellence and Achievements**

Government Commerce College Naroda takes pride in its commitment to academic excellence and the celebration of student achievements. Noteworthy accolades include Jigyasha Bhadoriya receiving the Gold Medal from the Vice Chancellor of Gujarat University for her outstanding performance in M.Com, and Chirag Bodar being honored by Gujarat University for securing the highest marks in B.Com Semester-4. Additionally, Abhishek Maurya, a student of B.Com Sem 4 facing physical challenges and socioeconomic barriers, exhibited exceptional dedication by successfully clearing the Suraksha Setu exam. This statewide initiative aims to strengthen community-police relations, highlighting the college's dedication to supporting diverse student achievements and promoting inclusive excellence.

### **"Fostering Comprehensive Growth: Integrating Adventure and Well-being"**

At our institution, we prioritize comprehensive development through a blend of adventure and well-being initiatives. Our students have participated in high-altitude trekking expeditions, mastering rigorous

terrains while cultivating resilience and teamwork. Additionally, weekly yoga sessions are integrated into our curriculum to promote physical fitness, mental clarity, and emotional balance among students.

### **"Championing Sustainability: Empowering Environmental Awareness"**

The "Eco-Friendly Book Campaign" undertaken by our college represents a proactive stance towards sustainability and environmental consciousness. By collecting and segregating used notebooks, and repurposing unused sheets into new notebooks for underprivileged children, the initiative effectively minimizes paper waste. This holistic approach not only conserves valuable natural resources, including trees and water, but also reduces the ecological footprint associated with traditional paper manufacturing processes.

### **Vocationalization of Higher Education under RUSA**

This vocational course, sponsored under the Rashtriya Uchchattar Shiksha Abhiyan (RUSA), aims to enhance the quality of higher education by integrating theoretical knowledge with practical skills. Government Commerce College Naroda has successfully implemented this course, catering to 61 enrolled students. This initiative aligns with RUSA's objective of creating self-reliant educational institutions that emphasize research, professionalism, and relevance to national development goals.

### **"Triumphs in Sports and Cultural Domains"**

Government Commerce College, Naroda, boasts numerous accolades in sports and cultural activities. Our students have consistently excelled, securing prizes at prestigious events such as the Youth Festival. Noteworthy achievements include triumphs in sports disciplines including hockey, judo, wrestling, and chess. These accomplishments underscore the college's commitment to nurturing talent and promoting a well-rounded educational experience that encompasses both athletic prowess and cultural enrichment.

### **"Empowering Education: Donation Drive for Orphanages"**

Government Commerce College, Naroda, recognizes the privilege and responsibility of positively impacting others' lives. In line with our ethical beliefs, the college initiated an "Education-related Donation Drive" to support those in need. Students and faculty generously contributed essential items such as pens, pencils, books, erasers, and various stationery. This initiative underscored the college's dedication to fostering educational equity and community solidarity, embodying our commitment to making a meaningful difference in the lives of underprivileged children.

These initiatives showcase how Government Commerce College Naroda epitomizes excellence in fostering diverse educational experiences and cultivating versatile students. Through pioneering initiatives in sports, culture, and vocational education, the college equips students with the skills for prosperous careers and impactful societal contributions, solidifying its stature as a trailblazer in educational innovation.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

No additional information

### **Concluding Remarks :**

Government Commerce College, Naroda, has established itself as a leading institution dedicated to fostering academic excellence and social responsibility. Recognized by the UGC under Sections 2(F) and 12(B) of the UGC Act, the college was founded in 2010 to meet the educational needs of the industrial area of Naroda. Its mission is to cultivate an environment that not only imparts knowledge but also instills integrity, tolerance, and responsibility in students, preparing them to contribute to a prosperous India.

The college's commitment to academic and professional development is evident through its well-structured programs and industry-aligned education. It provides a robust platform for students to excel, with many graduates advancing to distinguished roles across various sectors, including government services and private industry. The faculty employs innovative teaching methods that make learning dynamic and engaging. This pursuit of excellence is bolstered by a vibrant and active alumni network, which significantly contributes to the college's mission of shaping successful and responsible professionals.

Government Commerce College stands out for its commitment to inclusivity and comprehensive student development. It offers a range of facilities including a Digital English Language Lab, Wi-Fi-enabled campus, and smart classrooms, ensuring a modern learning environment. The college actively engages in environmental initiatives such as tree plantation drives, cycle rallies for energy conservation, and marathons to promote environmental awareness. These activities reflect the institution's dedication to fostering social sensitivity and community engagement.

Affiliated with Gujarat University, the college follows a well-structured curriculum for its undergraduate and postgraduate programs. It is equipped with advanced ICT tools, a well-stocked library, and modern infrastructure to facilitate effective teaching and learning. Additionally, the college fosters research and innovation through its SSIP Cell and Innovation Club, encouraging both faculty and students to advance academic and societal progress.

The college's commitment to quality education is mirrored in its proactive approach to student welfare and administrative efficiency. It ensures a balanced development through a comprehensive array of academic, co-curricular, and extra-curricular activities. Government Commerce College, Naroda, stands as a beacon of educational excellence, continually striving to enhance its impact on students and the broader community.

